

To: Members of the Oxfordshire Health & Wellbeing Board

Notice of a Meeting of the Oxfordshire Health & Wellbeing Board

Thursday, 9 November 2017 at 2.00 pm
Rooms 1&2 - County Hall, New Road, Oxford OX1 1ND

PG Clark

Peter G. Clark
Chief Executive

November 2017

Contact Officer: **Julie Dean, Tel: 07393 001089**
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Membership

Chairman – Councillor Ian Hudspeth (Leader, Oxfordshire County Council)
Vice Chairman - Dr Joe McManners (Clinical Chair, Oxfordshire Clinical Commissioning Group)

Board Members:

Councillor Anna Badcock (South Oxfordshire District Council)	Chairman, Health Improvement Partnership Board
Lucy Butler	Director for Children's Services
Dr Matthew Gaw	Vice-Chairman, Children's Trust
Cllr Steve Harrod (Oxfordshire County Council)	Chairman, Children's Trust
Councillor Hilary Hibbert-Biles (Oxfordshire County Council)	Cabinet Member for Public Health & Education
Dr Jonathan McWilliam	Strategic Director for People & Director of Public Health
Dr Paul Park	Vice-Chairman, Older People's Joint Management Group
Rachel Pearce (NHS England)	Director of Commissioning Operations (South Central)
Prof George Smith	Chairman, Healthwatch Oxfordshire
Councillor Lawrie Stratford (Oxfordshire County Council)	Chairman, Older People's Joint Management Group
Kate Terroni	Director for Adult Services
Councillor Marie Tidball (Oxford City Council)	Vice Chairman, Health Improvement Partnership Board

In Attendance: Peter Clark, Chief Executive, OCC
David Smith, Chief Executive, OCCG

Notes: • **Date of next meeting: 22 March 2018**

County Hall, New Road, Oxford, OX1 1ND

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Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines.

<http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. **Welcome by Chairman, Councillor Ian Hudspeth**
2. **Apologies for Absence and Temporary Appointments**
3. **Declarations of Interest - see guidance note opposite**
4. **Petitions and Public Address**
5. **Note of Decisions of Last Meeting (Pages 1 - 10)**

To approve the Note of Decisions of the meeting held on 13 July 2017 (**HBW5**) and to receive information arising from them.

6. **Performance Report**

- (a) **Progress against Joint Health and Wellbeing Strategy Outcome Measures agreed for 2017-2018_**(Pages 11 - 26)

2:05

10 minutes

Persons responsible: Strategic Director for People & Director of Public Health, Director for Adult Services, Director for Children's Services, Oxfordshire County Council (OCC); Chief Executive, Oxfordshire Clinical Commissioning Group (OCCG)

Person giving report: Strategic Director for People & Director of Public Health

To receive an update on performance against the outcomes agreed for 2017-2018 in the Joint Health & Wellbeing Strategy (**HWB6a**).

The Board is RECOMMENDED to hold members to account for performance against key indicators.

- (b) **Accident and Emergency Delivery Board Targets_**(Pages 27 - 30)

2:15

5 minutes

Persons responsible: Chief Executive of Oxfordshire Clinical Commissioning Group and Director for Adult Services.

Person giving report: as above

Health and Wellbeing Board are asked to consider the Accident and Emergency Delivery Board Performance report and review those areas where we are performing below target.

(c) Adult Social Care Outcomes Framework Published Results for 2016-17
(Pages 31 - 36)

2.20

5 minutes

Persons responsible: Director for Adult Services.
Person giving report: as above

Each year the NHS publish the findings from the Adult Social Care Outcomes Framework. This measures how well care and support services achieve the outcomes that matter most to people. The findings for 2016/17 were published on October 25th. This paper describes how Oxfordshire performed on that framework and the key issues it raises for us

Health and Wellbeing Board are asked to consider the newly published Social Care Outcomes Framework report on data for 2016-17 as it relates to Oxfordshire and review those areas where we are performing below target.

7. Care Quality Commission (CQC) Inspection

2:25

20 minutes

Persons responsible: Chief Executive, OCCG; Chief Executive, Oxford Health Foundation Trust (OH); Chief Executive, Oxford University Hospitals NHS Foundation Trust (OUH) Chief Executive OCC and Care Governance Lead, Strategy Team, OCC
People giving the report: As above

There will be a presentation from the Chief Executives of OCCG, OH, OUH and OCC on the CQC Inspection which will take place in November 2017. The Board is asked to critically appraise the presentation in terms of content and emphasis and to recommend changes.

8. Early Lessons from the CQC reviews of Health and Social Care Systems (Pages 37 - 114)

2.45

10 minutes

Persons Responsible: Kate Terroni - Director of Adult Services
Jonathan McWilliam - Director of Public Health/ Strategic
Director for People

Persons giving the report: as above

The Health and Wellbeing Board are asked to consider these two completed reviews and what lessons might be learned for the Oxfordshire system in general and the review of Health Wellbeing Board Governance in particular.

(3 papers attached)

9. Improved Better Care Fund and Delayed Transfers of Care (Pages 115 - 136)

2.55

10 minutes

Persons responsible: Chief Executive, OCCG and Director for Adult Services, OCC

Persons giving report: As above

The attached report (**HWB9**) aims to update the Board on developments of the improved Better Care Fund implementation and related Delayed Transfers of Care (DTC) measurements.

The Board is RECOMMENDED to review and endorse the iBCF plan.

The Board is RECOMMENDED to note and confirm the planned DTC trajectory set out at paragraph 8 endorsed on behalf of the Board by the Leader of the Council with the agreement of OCCG and system partners on 26th September 2017.

The Board is RECOMMENDED to endorse the planned investment of the iBCF and to note the risk to the future funding from the Government if the schemes that have been identified do not deliver a reduction in delayed discharges in line with the agreed trajectory

The Board is RECOMMENDED to critically appraise and endorse the performance measures that are proposed to be used to assure the delivery of the agreed trajectory

The Board is RECOMMENDED to agree a reporting regime to ensure effective delivery.

(2 papers attached)

10. The Oxfordshire Transformation Board

3.05

10 minutes

Person Responsible: Chief Executive, Oxford Health NHS Foundation Trust

Person giving report: as above

Stuart Bell, the Chief Executive of Oxford Health NHS Foundation Trust, will give a progress report from Oxfordshire's Transformation Board.

11. Accountable Care Systems - Update (Pages 137 - 140)

3.15

5 minutes

Persons responsible: Chief Executive and Chair, OCCG

Persons giving report: As above

The paper (**HW11**) sets out the current situation in respect of Accountable Care Systems.

The Board is recommended to consider the development of Accountable Care Systems and how the Oxfordshire Health and Wellbeing Board wishes to be involved in their development.

12. Health & Wellbeing Governance Review Proposal (Pages 141 - 142)

3.20

10 minutes

Person responsible: Dr Jonathan McWilliam, Strategic Director for People, OCC

Person giving report: As above

A report is attached at **HWB12**.

The Board is RECOMMENDED to discuss and agree to review the governance of the Health and Wellbeing Board taking into account the emerging findings of CQC reviews, current performance and outcome measures, the report on the Better Care Fund, the work of the Transformation Board and the emergence of Accountable Care Systems as set out in the preceding papers.

13. Development of a new Older People's Strategy (Pages 143 - 146)

3.30

10 minutes

Person responsible: Director for Adult Services, OCC

Person giving report: Director for Adult Services, OCC

To seek agreement to a proposed approach to developing a new Older People's Strategy (**HWB11**).

The Board is RECOMMENDED to agree the proposed approach to developing the

Older People's Strategy, including the broader focus and engagement of wider range of people and partner organisations.

14. Healthwatch Oxfordshire (HWO) - Update (Pages 147 - 152)

3.40
10 minutes

Persons responsible: Chief Executive Officer and Chairman of Healthwatch Oxfordshire (HWO)
Persons giving report: Chairman of HWO

There will be an update on HWO activities given by the Chairman of HWO Professor George Smith (**HWB14**).

The Board is RECOMMENDED to note the report.

15. Annual Reports from Adult and Children Safeguarding Boards (Pages 153 - 288)

3.50
30 minutes

Persons responsible: Independent Chairs of OSCB and OSAB
Persons giving reports: Independent Chairs of OSCB and OSAB

The Oxfordshire Safeguarding Children's Board (OSCB) and the Oxfordshire Safeguarding Adults Board (OSAB) are required to report annually on the work of the Boards and of its partners, assessing the position of the partnerships in relation to the safeguarding of children and adults at risk within Oxfordshire. Paul Burnett, Chairman of OSCB and Pamela Marsden, Chair of OSAB will present the reports (**HWB15**).

The Board is RECOMMENDED to receive the reports.

16. Director of Public Health Annual Report 2016-2017 (Pages 289 - 366)

4.20
15 minutes

Person Responsible: Director of Public Health
Person giving report: Director of Public Health

The Director of Public Health will present his Annual Report for 2016/17 (**HWB16**). It is an independent report with robust recommendations for all organisations and individuals.

The annual report summarises key issues associated with the Public Health of the

County. It included details of progress over the past year as well as specific and robust recommendations for future work.

The Oxfordshire Joint Health Overview & Scrutiny Committee and Cabinet at their meetings on 14 September 2017 and 17 October 2017 discussed the report. The comments of the Oxfordshire Joint Health Overview & Scrutiny Committee are included and comments from Cabinet will be circulated separately.

The Board is RECOMMENDED to consider the report and to advise the appropriate bodies of their responsibilities in implementing the recommendations.

17. Development of the Joint Strategic Needs Assessment for 2018-19
(Pages 367 - 368)

4.35
15 mins

Person Responsible: Director of Public Health
Person Giving Report: Director of Public Health

The Board is asked to discuss proposals for further development of the Joint Strategic Needs Assessment (JSNA) and to decide direction for 2018-19

18. Health Inequalities Commission - Implementation Plan (Pages 369 - 380)

4.50
15 minutes

Person responsible: Dr Jonathan McWilliam, Strategic Director for People & Director of Public Health

Persons giving report: Chair of OCCG, Dr Joe McManners and Dr. Jonathan McWilliam, Strategic Director for People & Director of Public Health

The report **HWB18** sets out updated action to implement the recommendations for the Commission.

An annex is available on the web site on health inequalities indicators.

The Board is asked to ensure timely implementation of this work by all partners.

19. Reports from Children's Trust, Joint Management Group for Adults and Health Improvement Partnership Board (Pages 381 - 390)

5:05

10 minutes

Attached are the written reports on activities to deliver the priorities set out in the Joint Health & Wellbeing Strategy since the last Health & Wellbeing Board in July (**HWB19**) from:

- Children's Trust Board
- Health Improvement Partnership Board
- Joint Management Group for Adults (to be circulated separately)

The Board is RECOMMENDED to receive the reports and assess progress in delivering the Joint Health & Wellbeing Strategy priorities.

20. PAPERS FOR INFORMATION ONLY (Pages 391 - 392)

The following paper is attached for the information of Board members at **HWB20**:

- Milestone report on the statutory duty to revise the Oxfordshire Pharmaceutical Needs Assessment